

Our Fees

How much does everything cost?

Exceeding the loan period for minors and pupils over 18 years:

0,10€ per day per medium for adults:

0,25€ per day per medium

Transport

for every transport: 1€

Reservations/Provision

for the provision of a reserved medium: 1€

Reminder Letter (by post)

written request for returning the items: 1€

Please note: this takes place 14 days after exceeding the loan period

Replacement of the library card

if damaged or lost: 2,50€

Borrowing, Extension and Return

Borrowing media

Prerequisite: owning a valid library card (non-transferable!)

Borrowing period

books: 4 weeks

CDs/DVDs/videogames: : 2 weeks

Other media: ask the local library staff

Extension of the borrowing period

How?: on our website, by phone or in person at a library

When?: after half of the loan period

How often?: possible 2 times

not possible if: your library card is invalid or the media has been reserved

Returning the media

When?: possible before or at the end of the loan period

When **returning** media from **other libraries** you have to pay a **transport fee!**

Our Website

www.voebb.de

Registration

User ID: number on the back of your card

Password: your birthdate

➔ 03041985 ➔ 3rd april 1985

Possibilities of use

-free use of digital offers

-lending of e-media

-depositing your e-mail address:

➔ you will receive a reminder e-mail 2 days

before the end of the loan period

-overview of all your borrowed media

+ possible extension of them

-pay any fees incurred online

-using our online catalogue

➔ **type of media is identifiable by icons:**



e-media



e-book



book



DVD



The book you were looking for isn't in your favorite library?

➔ **Bestellen/Vormerken**

For a small fee we can supply the book to the library of your choice!

If the book is unavailable at the moment, you are also able to reserve it for a fee!

General Information

Library card:

- to apply for a library card you need a valid **ID** or a **passport** with a **registration certificate**
- the library card is valid for **1 year** in all public librarians of Berlin

Cost of the cards:

- for adults without discount:
➔ **10 €**
- for discounted users (e.g. students, trainees & volunteers):
➔ **5 €**
- for minors and pupils over 18 years:
➔ **for free**
- for users free of charge (e.g. recipients of unemployment or recipients of the berlinpass)
➔ **for free**

User responsibility:

- check the condition of the media yourself before borrowing/returning it
- loss, alteration, contamination and damage of the media must be reported to the library staff immediately
- the responsible party might be obliged to pay a compensation fee
- it is not permitted to repair damages yourself or have damages repaired



Get in touch with Us

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A simple overview of our terms of service

VÖBB

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